



Special Meeting - MINUTES Thursday, May 28, 2020 Meeting via Zoom

Set Date, Time and Place

May 28, 2020 from 10-11 a.m.

Online Zoom – Due to COVID meeting restrictions

Zoom Meeting:

<https://zoom.us/j/95978720238?pwd=V3l0ODFXO1lMWpJWm1lck9vUTdiUT09>

Meeting ID: 959 7872 0238

1. Jefferson County called the meeting to order at 10:02 a.m.
President, Brandie McNamee with Jefferson County

2. Roll Call (highlighted were present):

Baker	Harney	Morrow
Benton	Hood River	Multnomah
Clackamas	Jackson	Polk
Clatsop	Josephine	Sherman
Columbia	Jefferson	Tillamook
Coos	Klamath	Umatilla
Crook	Lake	Union
Curry	Lane	Wallowa
Deschutes	Lincoln	Wasco
Douglas	Linn	Washington
Gilliam	Malheur	Wheeler
Grant	Marion	Yamhill

3. Status of Fall Conference 2020 – Proposal to postpone conference by one year to September 12-15, 2021 and remain in Jefferson County.
As a result of the survey that was sent out to OACTFO members, the proposal is to postpone the conference until 2021. The survey revealed members were not interest in having a virtual conference.

Motion made by Clatsop County - Move to defer the conference until 2021.

Motion seconded by Benton County.

No discussion.

Motion Passed by unanimous vote.

4. Slate of current officers and proposed plans to continue for FY2020-2021

Position	Name
President	Brandie McNamee- Jefferson County
President – Elect	Jennifer Elkins- Yamhill County
Vice President	Shannon Bell- Jackson
Secretary/Treasurer	Robert Tintle – Lane County
Past President	Debbie Parsons- Benton County
Custodian	Debbie Parsons- Benton County

Motion made by Malheur County - Move to continue with the current slate of officers for FY2020-2021.

Motion seconded by Washington County.

During discussion is was asked if anyone was interested in becoming an officer. No one spoke up.

Motion Passed by unanimous vote.

New Business

5. Discuss plan for updating Bylaws to reflect changes required by Coronavirus pandemic impacts.

Propose draft and red-lined version of documents will be emailed to membership in advance of the meeting. A Zoom meeting will be held on July 14, 2020 at 10:00 a.m. to discuss and review the proposed Bylaws changes and Policies and Procedures changes.

All counties agreed

Lane County will send out bylaws prior to meeting.

6. Other Discussion:

The Audit Committee Chair (Jennifer) expressed the need to be able to audit the records from the prior year. Benton County needs access to statements from the bank. Brandie will call the bank to get access to the online statements for Debbie and Robert. Transactions have been reconciled, but statements are needed to confirm.

The only income coming in this year will be for Memberships. We need a reconciliation of membership of who has paid versus who hasn't paid. Member have been asking and we need clarity of who is active.

Certification – There hasn't been any interest lately. May not be able to obtain credits this year. May need to set aside the requirements for a 12 month period. For those who were to be recertified in 2020, we should forward the recertification on to 2021 – give them another additional year to get their credit hours in. Essentially, deferring for a year. No vote was required on this discussion since this is not in bylaws but in our procedures. However, the membership communicated their agreement with postponing the recertification requirements until next year.

The OACTFO website has been updated. If there are any changes, let Robert Tintle know.

7. The meeting adjourned 10:25 a.m.

Minutes respectfully submitted by Robert Tintle, Lane County, OACTFO Secretary-Treasurer