



# Special Meeting - MINUTES

## Monday, May 20, 2021

### Meeting via Zoom

#### Set Date, Time and Place

May 20, 2021 from 10-11 a.m.

Online Zoom – Due to COVID meeting restrictions

Zoom Meeting LINK: <https://zoom.us/j/99704663125?pwd=MkhhaJlONFVhNkNXp5Ui9wVlZ0UXQydz09>

Meeting ID: 997 0466 3125

1. Jefferson County called the meeting to order at 10:00 a.m.  
President, Brandie McNamee with Jefferson County

2. Roll Call (highlighted were present):

Baker	Harney	Morrow
Benton	Hood River	Multnomah
Clackamas	Jackson	Polk
Clatsop	Josephine	Sherman
Columbia	Jefferson	Tillamook
Coos	Klamath	Umatilla
Crook	Lake	Union
Curry	Lane	Wallowa
Deschutes	Lincoln	Wasco
Douglas	Linn	Washington
Gilliam	Malheur	Wheeler
Grant	Marion	Yamhill

1. Adjustments to the Agenda  
Lane requested we add approval of the July 2020 Special Business Meeting minutes to the agenda.
2. Approval of minutes from July 2020 Special Business Meeting  
Motion made by Benton County - Move to approve minutes from the July 2020 Special Business Meeting. Motion seconded by Clackamas County. No discussion. Motion Passed by unanimous vote.
3. Status of Fall Conference 2021- Sept 12-15, 2021 in Jefferson County  
Brandie will be sending out information about the conference. Based on survey results, we will have an in-person conference. If you are committed to coming, get your registration in as soon as possible. Cut off will be three weeks prior to conference. Complete form and pay online. Send registration form and payment receipt to [Robert.tintle@lanecountyor.gov](mailto:Robert.tintle@lanecountyor.gov). A 'teaser' of the agenda: Monday night dinner at air museum, Tuesday night dinner farm to table, fraud session, and interest rate session, others in consideration. If you have suggestions, email Brandie McNamee, Jefferson.
4. Slate of current officers and proposed plans for FY2021-2022

Position	Name
President	Brandie McNamee- Jefferson County
President – Elect	Jennifer Elkins- Yamhill County
Vice President	Shannon Bell- Jackson
Secretary/Treasurer	Robert Tintle – Lane County
Past President	Debbie Parsons- Benton County
Custodian	Debbie Parsons- Benton County

Incoming board member nominations.

Jennifer Carlson, Clatsop County, would be interested in receiving more information.

5. New Business: Welcome and introductions of new County Treasurers  
Jennifer Carlson, Clatsop                      Kris Bledsoe, Yamhill  
Steve Milligan, Polk                              MaryAnn Guess, Columbia  
Jaylene Papineau, Morrow                  Greg Munn, Deschutes  
Dave Barnes, Curry
  
6. New Business: Retirement Announcements  
Laurie Steele, Marion, retiring in 2022.  
If there are others, reach out to Brandie. She would like to recognize during the conference.
  
7. New Business: Status of American Rescue Plan “ARP” Funding  
Many counties have already received their ARPA funds. Many counties have received additional CARES Act funding from the State of Oregon as business relief funds. Jefferson set up separate fund for ARPA. Coos sent out a question about the ARPA revenue calculation if capital grants were included. Lane share information from GFOA on items excluded and the rest included.
  
8. New Business: Certification program  
Survey results were mixed. Concern expressed over the points required and experience to obtain the certification. Points can be adjusted by the association. There aren’t that many people participating. There may be a breakout session at the conference on the certification program.
  
9. New Business: Replacement for Oregon Short Term Fund Board for Laurie Steele. Brian Nava, Clackamas, was recommended by President McNamee, Benton, as a Treasurer for OSTFB to AOC (Association of Oregon Counties), AOC must forward the name to the State and the Governor appoints the person.
  
10. Other Discussion: Audit Committee Chair  
Jennifer, Malheur, hasn’t received information/paperwork yet. Debbie, Benton, will gather the information (check register, bank reconciliations) and forward to Jennifer.
  
11. Other Discussion: Membership  
Hood River is only county that has not renewed their membership yet.
  
12. Reviewed the [www.oactfo.org](http://www.oactfo.org) website during the meeting.
  
13. The meeting adjourned 10:45 a.m.

Minutes respectfully submitted by Robert Tintle, Lane County, OACTFO Secretary-Treasurer